



# Cell Phone Policy

(Pg 47 of Student Handbook)

## Cell Phones & Digital Communications

MCA limits the use of cell phones and other digital communication during the school day to best support a learning environment in which students can fully engage with their classmates, their teachers, and instruction. Expectations related to student conduct extend to digital communication. Cell phones and other forms of electronic/digital communication are limited as follows:

- Grades K-6 should not have cellular devices in the school building. Upper elementary in after school sports may follow the process for grades 7-10.
- Grades 7-10 may have a cell phone checked into the office prior to the first class of the day and picked up after the final class of the day.
- Grades 11 and 12 have the privilege to use their cell phone during non-class time only. Phones are to be on silent and kept in the student's backpack (not pocket) when not in use. Study halls are considered class time. This privilege can be revoked if it is abused.
- Cell phones should NOT be taken to the restroom.
- Smart Watches/rings/glasses are not to be worn by students.
- While email is used for internal communication of schedule changes and MCA announcements, students are not allowed to use MCA email as a means for external communication.

Cell phones used during restricted times will be confiscated. When a cell phone is found, it will be turned into the academy office. Standard disciplinary measures will be taken for items found on cell phones (pictures, language, etc.).

### Cell Phone or Other Electronic Device Violations

- 1st violation per semester – The teacher/staff will take the cell phone or other electronic device. A parent may pick up the item in the main office during regular business hours.
- 2nd violation per semester – The teacher/staff will take the cell phone or other electronic device. A parent may pick up the item in the main office during regular business hours. The Principal or Superintendent will meet with the student and the student will receive demerits per the discipline policy. Extracurricular activities will be restricted for two weeks.
- 3rd violation per semester – The teacher/staff will take the cell phone or other electronic device. A parent may pick up the item in the main office, and the student will not be able to have a phone on campus for the remainder of the academic year. A discussion with the parent(s) will be requested by the Principal or Superintendent.